

Frank^{ADVICE} HUMAN RESOURCES

**FAST, COURTEOUS, ACCURATE
RESPONSES TO COMPLEX HR ISSUES**

Our experienced and credentialed HR professionals, known as FrankAdvice, will help you manage your workforce and maintain legal compliance.



BENEFITS AND VALUE OF FRANKADVICE

- Fast, courteous, and accurate responses to complex and everyday HR issues, questions, or needs
- Save on expense to assist with handbook preparation, drafting of policies, and updates
- Help with compliance for laws/regulations and informed decision-making based on sound HR advice

FRANKADVICE INCLUDES:

- Unlimited phone and email access to our HR resources
- Discussion and expert advice on topics such as hiring practices, corrective action, and termination, documentation, performance management, discrimination, wage and hour issues, federal acts, and more
- Comprehensive employee handbook preparation or detailed review of existing handbooks or policies
- Assistance creating clear, detailed, and uniform job descriptions
- Ability to schedule virtual meetings to provide information or training on important topics
- Availability of other forms and publications related to HR functions
- Emails on various topics and important changes in employment laws
- Monthly newsletter with recent local, state, and federal developments related to labor and employment

