



- **1.** Visit mfc.frankcrum.com to log in.
- **2.** From the Employer Dashboard, select Benefits from the left navigation menu.



 This will open the Benefits portal in a new browser tab. Your administrator dashboard will appear automatically:

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4. You will have the option to toggle between your Employee and Manager login access by selecting the appropriate option from this drop-down menu:

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5. Please refer to the specific how-to-guides that cover administrative options such as Admin, Reports, Library and Billing.