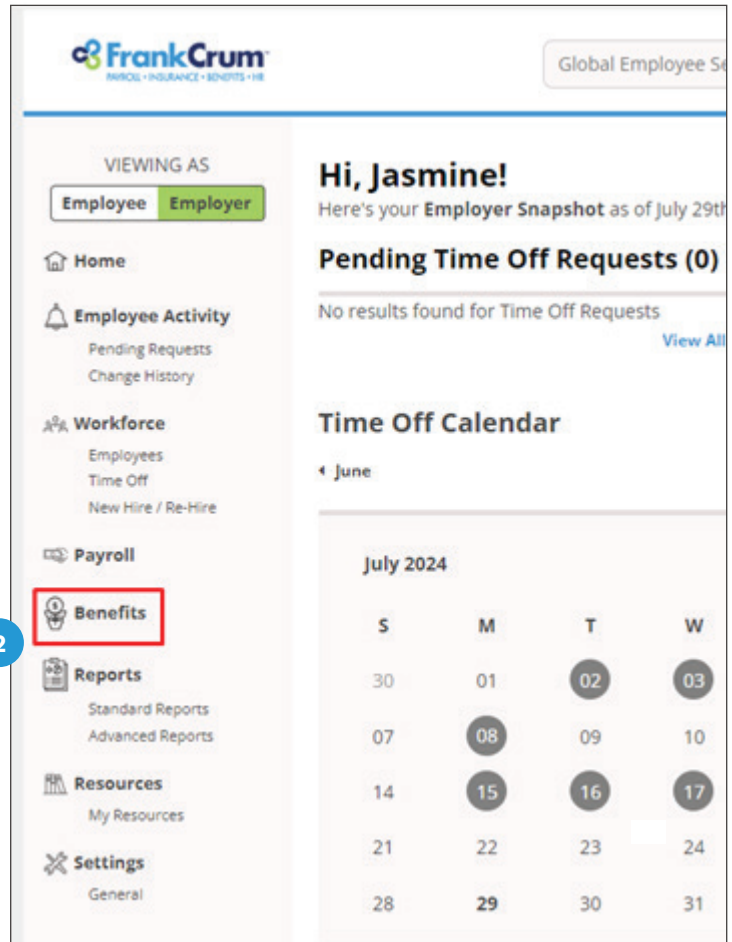


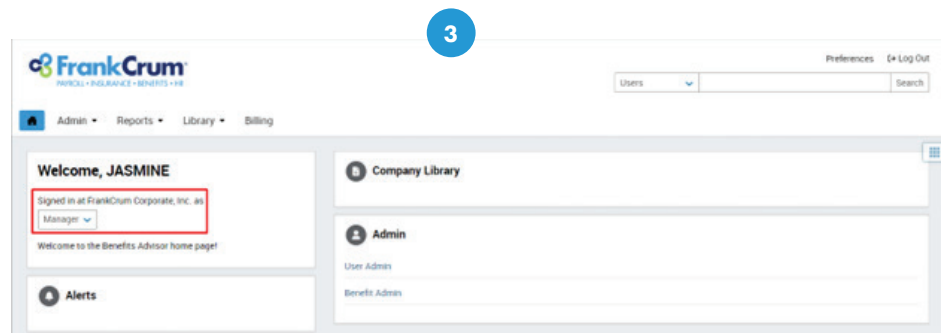
bswift

CLIENT ADMIN LOGIN STEPS

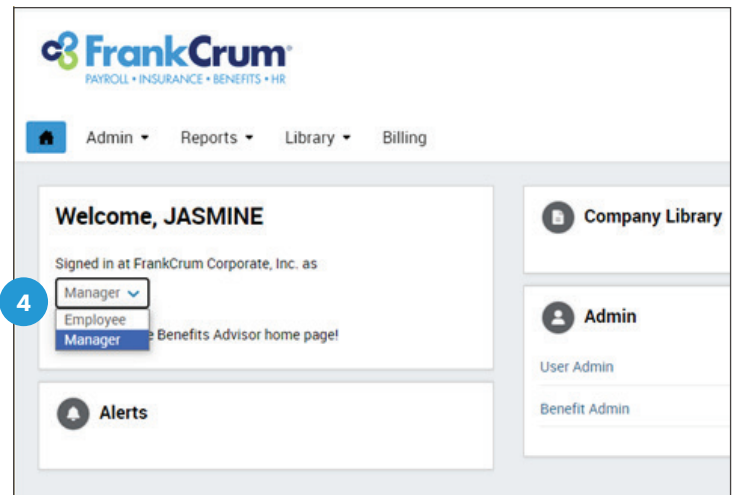
1. Visit mfc.frankcrum.com to log in.
2. From the Employer Dashboard, select **Benefits** from the left navigation menu.



3. This will open the Benefits portal in a new browser tab. Your administrator dashboard will appear automatically:



4. You will have the option to toggle between your **Employee and Manager** login access by selecting the appropriate option from this drop-down menu:



5. Please refer to the specific how-to-guides that cover administrative options such as Admin, Reports, Library and Billing.